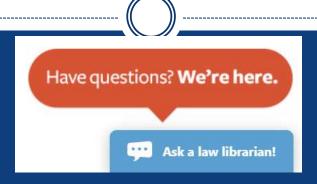
# Legal Research Center



# Veterans Clinic Research Training

Liz Parker Publication Services Librarian eparker-10@sandiego.edu

# Introduction



- Librarians are available to help with clinic research
- You can reach us via chat: sandiego.edu/law/library
- or email: lrcrefer@sandiego.edu
- Resources you use in the clinic will differ from those used in LWR

# Research Training

- Resources
  - LRC Databases
  - Government websites
  - Other online resources
- Gather background information on individuals clients & witnesses
- Conduct a litigation search to research potential defendants
- Research past discharge upgrade cases
- Additional resources from other veterans advocates

# Resources



# **Useful LRC Materials**

- Civil practice
- Pre-trial procedure
- Trial procedure
- Appeals & writs
- Rules of court
- Formbooks & drafting tools
- Jury instructions
- Arbitration
- Client communications

# California Court Materials

- California Rules of Court
- Local Rules, including San Diego County
- Forms
- Jury Instructions



## SCHOOL of LAW

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Academics

Admissions

Library

About the LRC

Find Books and Articles

Research Training and LibGuides

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Faculty

About

# Pardee Legal Research Center

The law library exists to support the educational and scholarly activities of the USD law community.

For the safety and well-being of the USD community, the LRC building is closed until further notice. See our <u>Remote LRC Services Due to COVID-19</u> <u>Guide</u> for more information about LRC services and online resources that are available to support remote teaching, learning, and research.

## Search LRC

enter search term



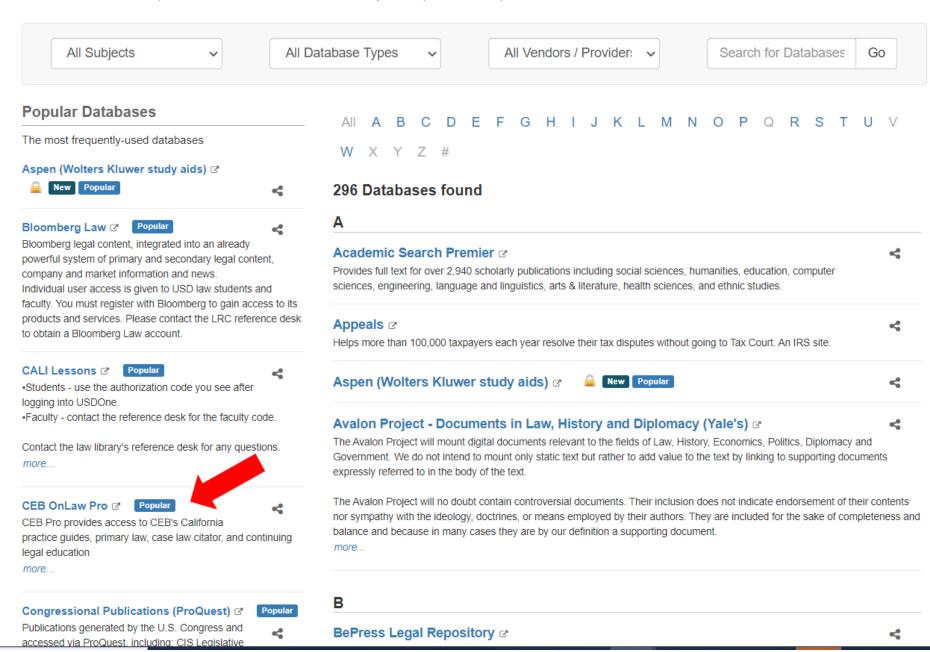
Library Account | Classic Catalog | Find Legal Journals | Course Reserves | Past Exams

Ask a law librarian!

https://www.sandiego.edu/law/library/

## LRC Digital Resources

Recommended and subscription resources. Those marked with a lock symbol require username/password or IP authentication



Law Alerts





## Fee Agreements: Say What You Won't Be Doing

Julie Brook June 12, 2020

Many times you can anticipate related services that you don't intend to provide under the existing fee agreement with the client, but that the client might want provided. Like when you're retained to negotiate a dispute, but not to litigate it. Or a settlement may have tax consequences for the client....



David Saunders June 12, 2020

From time to time, a trial court will either fail to be aware of important changes in the law or understand how they might work. This can arise when resentencing petitions are filed after the enactment of ameliorative legislation.

are filed after the enactment of ameliorative legislation. This problem was illustrated in the recent case of People v. Bonilla-Bray...



## California Supreme Court Considers Pushing Bar Exam to October

Katherine Proctor June 12, 2020

In a Wednesday letter to the State Bar of California, the California Supreme Court said it is considering pushing the state's 2020 bar exam date to October. The high court had already ordered in April that the exam be postponed to Sept. 9-10. The exam had originally been scheduled for the end of July,...

# NLRB Adopts New Test to Determine Jurisdiction Over Religious Educational Institutions

Matt Mandelbaum June 11, 2020

The National Labor Relations Board issued a decision Wednesday declining to exercise jurisdiction over a self-identified religious institution of higher education. In so doing, the Board adopted a three-prong test to determine when the Board's exercise of jurisdiction over such institutions is appropriate....

Appellate Law

**Business Entities** 

**Business Litigation** 

Business Transactions

Criminal Law

**Employment Law** 

Environmental, Land Use & Natural Resources

Evidence

Family Law

Insurance Law

Intellectual Property

Law Practice Management

Litigation Practice & Procedure

Personal Injury

Privacy & Information Security

Real Property

State & Local Government

Find Secondary Source Publications using the search button above





## Law Practice Management

- ▶ California Basic Practice Handbook
- California Client Communications
   Manual: Sample Letters and Forms

Contents

Preface

About the Authors

Selected Developments

Cutoffs and Citation

- 1 Initial Contact With Prospective Client
- 2 Nonengagement: Letters
   Declining Representation
- 3 General Attorney-Client Fee Agreements
- 4 Consent to Representation After Disclosing Conflict of Interest
- 5 Status Reports and Notices
   About Case to Client
- ▼ 6 Requests for Documents From Client
  - I. HANDLING DOCUMENT REQUESTS
  - ▼ II. FORMS

\$6.6 A. Form: Letter Requesting That Client Provide Documents for

## 6 Requests for Documents From Client

California Client Communications Manual: Sample Letters and Forms



# \$6.7 B. Form: Letter Requesting That Client Provide Documents for Attorney's Review in Litigation Matter—General Form

Click to Download Form

```
_ _[Date]_ _
_ _[Client name and address]_ _
```

Re: \_ \_[Client's case name and number]\_ \_

Dear Mr./Ms. Client:

I am in the process of investigating the facts of this matter and need to review any documents in your possession that relate to your \_ \_[claim/defense]\_ \_. In particular, I would like to review the following documents: \_ \_[specify document(s) needed, e.g., a copy of all canceled checks and credit card statements or insurance receipts showing payments for medical treatment to Dr. Jones]\_ \_. Please mail or bring the documents to my office by \_ \_[date]\_ \_.

If you are unable to locate the document(s) or have any questions regarding this request, please call me. [Also, if you have or know of other documents that you feel would be helpful to an understanding of your position in this matter, please let me know immediately.]



# U.S. Department of Veterans Affairs

Veterans Benefits Administration

Veterans Health Administration

National Cemetery Administration

# COULT OF REPEALS:

# United States Court of Appeals for Veterans Claims

Chief Judge Robert N. Davis Clerk of the Court Gregory O. Block

Announcements

No current

announcements.

m AA 品 Q

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Information About Practitioners

> Orders and Opinions

**Electronic Filing** 

Docket Search

**Oral Arguments** 



Decisions

## United States Court of Appeals for Veterans Claims

625 Indiana Avenue, NW, Suite 900 Washington, D.C. 20004-2950

Registered Users Only

Phone: (202) 501-5970 Fax: (202) 501-5848



Representation

https://www.uscourts.cavc.gov/

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Public & Intergovernmental Affairs

# Board of Veterans' Appeals

https://www.bva.va.gov/

## Board of Veterans' Appeals Response to COVID-19

The Board of Veterans' Appeals (Board) is making changes to keep Veterans safe from exposure to COVID-19 while continuing its mission of providing hearings and deciding appeals.

1. The Board temporarily suspended all in-person (travel board, video and Central Office) hearings. Virtual hearings remain available. The Board continues to assess the situation in partnership with Veterans Service Organizations and representatives and will resume in-person hearings as soon as possible.

We ask Veterans to work with their representatives to elect a virtual hearing or to reschedule hearings. Veterans who prefer to wait for travel board, video or central office hearings to resume will receive top priority in hearing rescheduling.

Click here m for information on virtual hearings.

- The Board will consider Advance on Docket (AOD) motions on appeals for Veterans impacted by COVID-19; Click here to find out how to file for AOD and what documentation is required.
- 3. During this National emergency, the Board will now accept typed signatures on AMA Notices of Disagreement (NOD)VA Form 10182 7 , in lieu of a wet signature.
- 4. VA's current regulations provide flexibility for VA to extend filing deadlines for good cause on a case by case basis. The Board understands that each Veteran/appellant has unique circumstances and the current situation may create challenges for many in meeting some deadlines, therefore the Board will consider requests to extend timelines for good cause. The Veteran or representative can file an extension request in advance or explain it at the time of filing the notice of disagreement or substantive appeal.

For updates on COVID-19 Click here

### RESOURCES

Board of Veterans' Appeals Home Page

Appeals Metrics

Customer Service

Chairman's Annual Reports to Congress

Military Spouse Employment

Frequently Asked Questions

**VA Forms** 

Board Hearings 📆

Search Decisions

## **CONNECT WITH US**

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Signup

MyVA311:

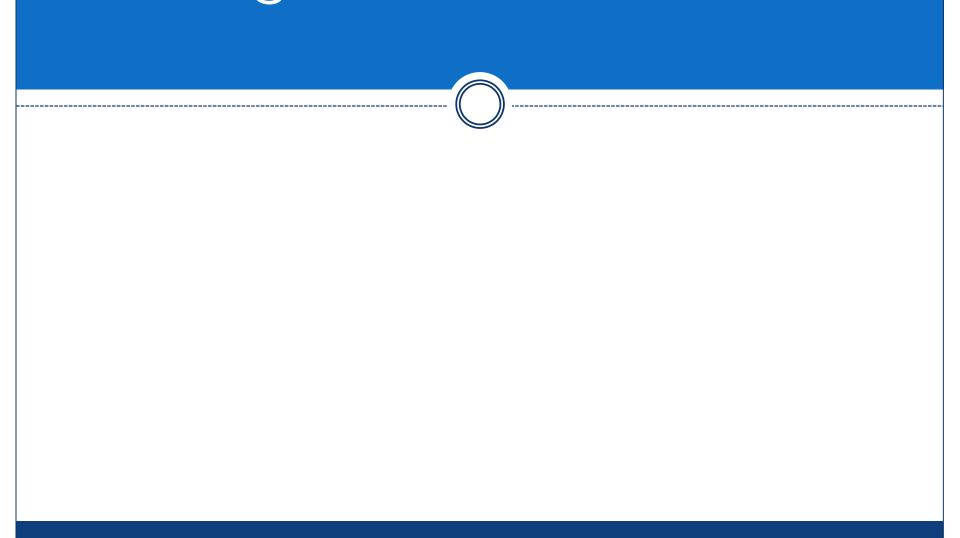
844-698-2311 TTY: 711

Benefits:

1-800-827-1000

Health Care: 1-877-222-VETS (8387)

# Background on Individuals



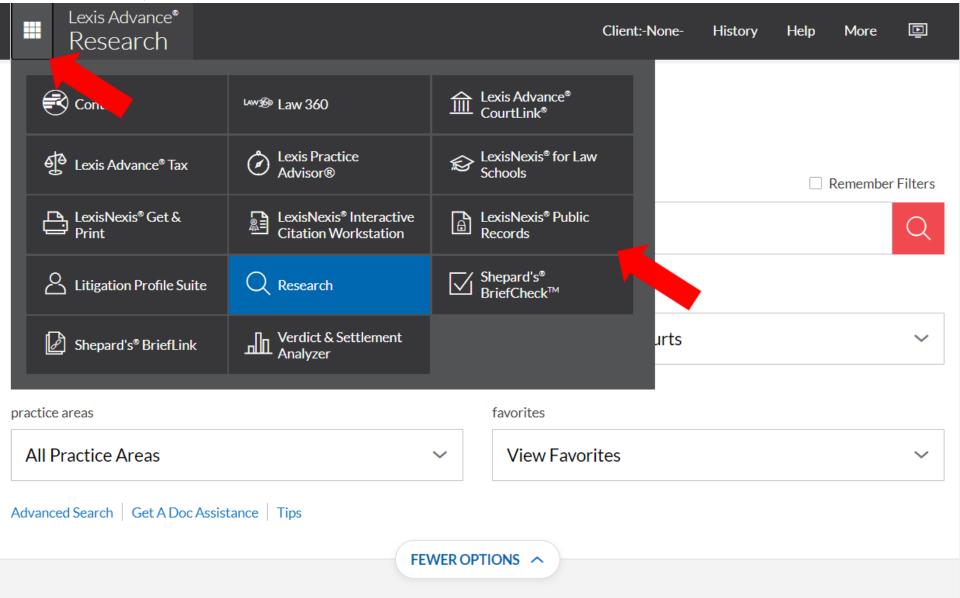
# **Background on Individuals**

# **Public Records**

- Lexis Advance
- Search Systems

# Social Media

- Facebook
- Instagram
- LinkedIn
- <u>Twitter</u>







Locate a Person (Nationwide) Death Records Voter Registration

## Businesses

Locate a Business (Nationwide)
California Business Locator
Corporation Filings
FEIN
Fictitious Business Names
Texas Sales Permit
Uniform Commercial Code Filings

## Assets

Current Asset Report (People) FAA Aircraft

## Real Property

Real Property Foreclosures Property History

### Licenses

DEA Registrants
FAA Pilots
FCC Licenses
Hunting & Fishing Licenses
Professional Licenses
Health Care Provider
Health Care Provider Sanctions
Tax Professionals

## Courts & Filings

Bankruptcy Filings Criminal Records Judgments & Liens Marriage & Divorce Records OSHA Inspection

Your DPPA Permissible Use: I have no permissible use Your GLBA Permissible Use: I have no permissible use



Enter information in at least one field below.

SSN 123-45-6789 or 12	LexID(sm)	
irst Name	Middle Name/Initial	Last Name berkowitz
Street Address		
City	State All Available States	Zip Code
Date of Birth 06/01/1953		
30/01/1333	5,5	
- Advanced		
	unding last names	
Advanced  Find similar sou  Find nicknames	AL THE COMMENT OF THE COMMENT	
🗹 Find similar sou	s of first name	

Search Clear Form

Client:-None-

History

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More

View: Results List | Full

 $\underline{\text{Public Records}} > \underline{\text{Criminal Records}} > \underline{\text{Search Results}}$ 

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Terms: first-name(david) last-name(berkowitz) dob(6/1/1953) filing jurisdiction(NY) ( Edit Search | New Search )



## Find

## 

No.	Full Name	Address	SSN	Date of Birth	Case Information
	View Source Documents	Click for Additional Searches			
□ 1.	BERKOWITZ, DAVID	NY		06/1953	Source: Department of Corrections
□ 2.	BERKOWITZ, DAVID	NY		06/1953	Source: Department of Corrections

4 1 - 2 of 2 =>

Public Records > Criminal Records > Search Results

Terms: first-name(david) last-name(berkowitz) dob(6/1/1953) filing jurisdiction(NY) ( Edit Search | New Search )

Date/Time: Monday, June 15, 2020 10:01 AM

Your DPPA Permissible Use: I have no permissible use
Your GLBA Permissible Use: I have no permissible use

Back to Top



Client:-None-

History

Help

More

Select for Deliver

View: Results List | Full

Public Records > Criminal Records > Search Results > Criminal Records Report

Terms: first-name(david) last-name(berkowitz) dob(6/1/1953) filing jurisdiction(NY) ( Edit Search | New Search )



La View Alerts | Coverage | Tips |











### **Further Searches** Locate a Person (Nationwide)

## **New York Department Of Corrections**

### Offender Information

Name: BERKOWITZ, DAVID

Address: NY

Case Type: Department Of Correction Party Status: UNDER CUSTODY

4 1 of 2 h

DOB: 06/1953

Race: WHITE Sex: Male

### Offenses

Offense #1

Case Type: Department Of Correction

Offense Type: F

Offense: ATTEMPTED MURDER 2ND Level: FB

Offense #2

Case Type: Department Of Correction

Offense Type: F

Offense: MURDER 2ND

Level: FA1

Offense #3

Case Type: Department Of Correction

Offense Type: F

Offense: MURDER 2ND

Level: FA1

Offense #4

Case Type: Department Of Correction

Offense Type: F

Offense: CRIM POSS WEAP 2ND

Level: FC

Offense #5

Case Type: Department Of Correction



# https://www.sdsheriff.net/resources.html



## Q

## **PUBLIC RESOURCES**

The San Diego County Sheriff's Department strives to help keep the public aware of public safety issues and related matters in San Diego County. Our hope is to strengthen our partnership with our communities so that we can better fulfill our mission of providing the highest quality public safety services in an effort to make San Diego the safest urban county in the nation.

## **PUBLIC RESOURCES**

Communications Center & 911

Who's In Jail

Email an Inmate

Warrant Lookup & Tips

Restraining Order Lookup

Megan's Law

Civil Process Service

Analysis & Statistics

Jail Information

Licensing & Permits

Property Sales

Request Reports & Records

U Visa Information

Victims' Services (VINE)

CPAC

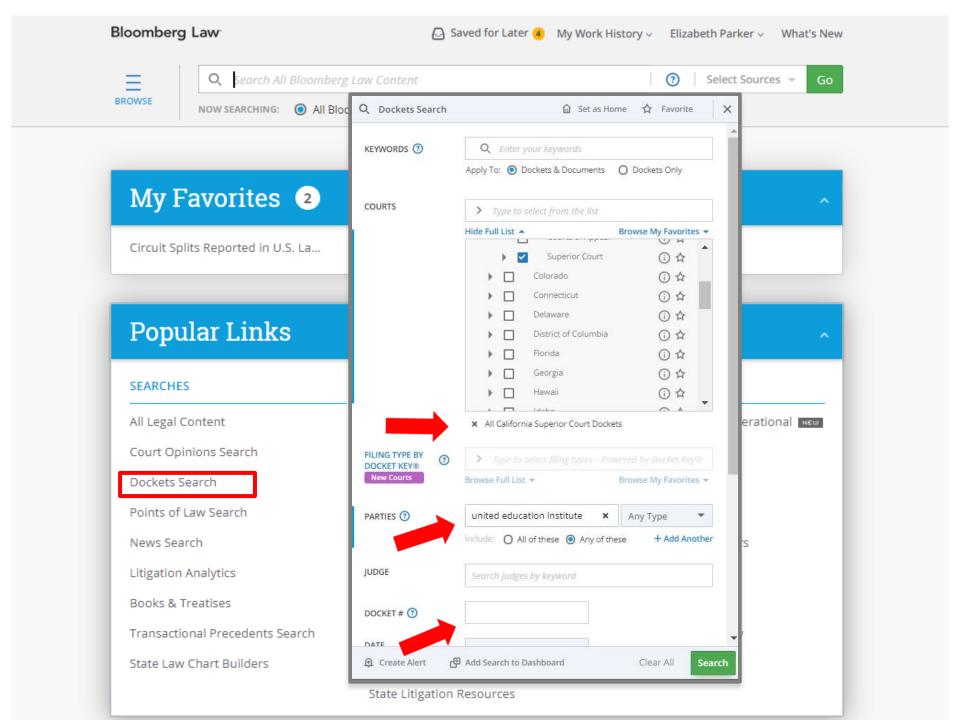
Inmates Pending Release

# Litigation Search

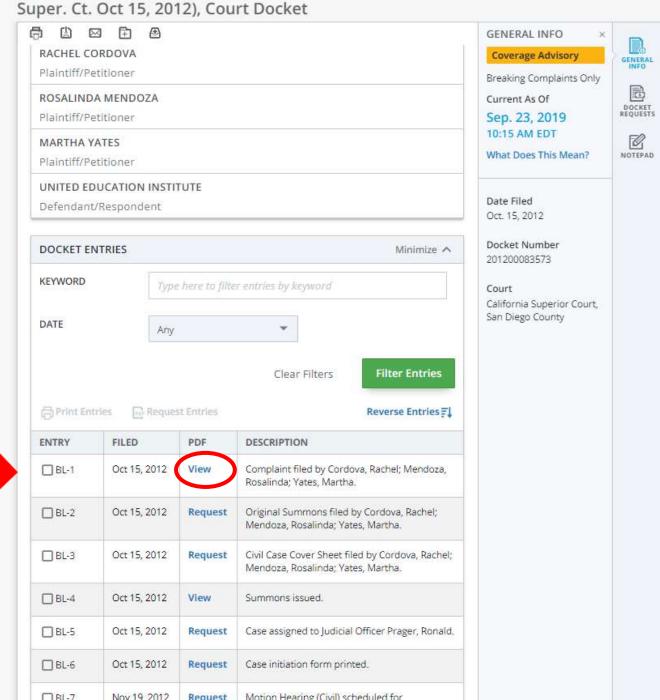
# **Dockets**



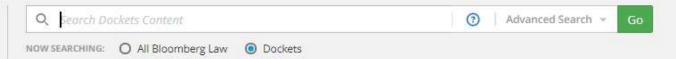
- Includes all federal dockets, limited access to state
- Free to USD Law users
- Not all documents are available
- Westlaw, Lexis
- Court websites
  - Some courts provide dockets online for a fee
  - Other courts call court clerk



CORDOVA vs. UNITED EDUCATION INSTITUTE, Docket No. 201200083573 (Cal. Super Ct. Oct 15, 2012). Court Docket

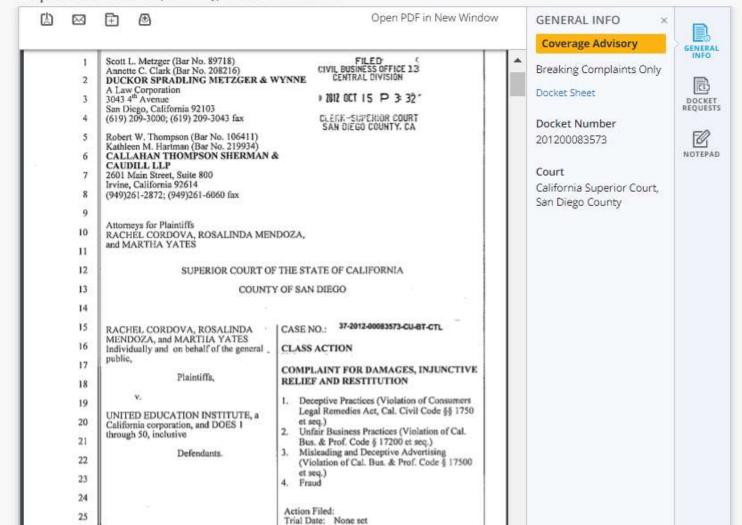




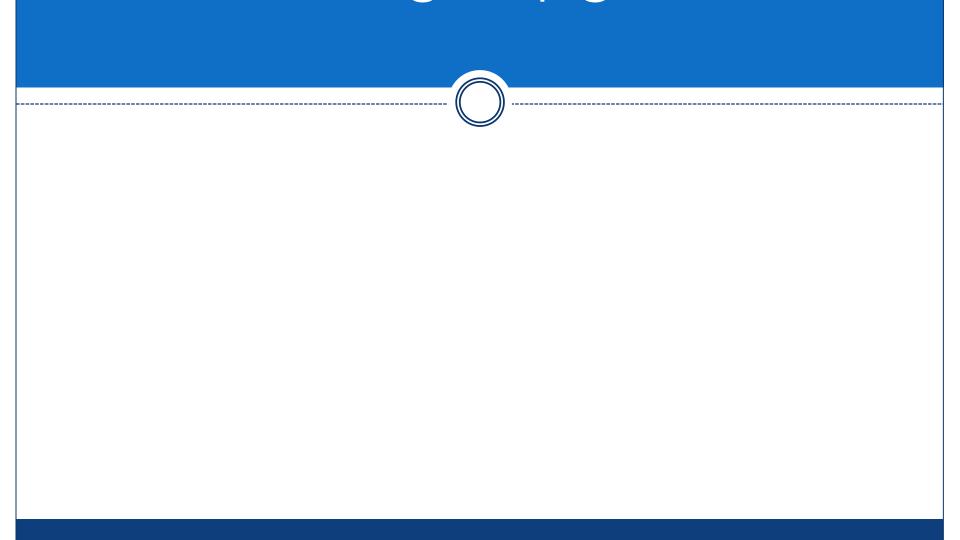


## Court Dockets & Favorite

CORDOVA vs. UNITED EDUCATION INSTITUTE, Docket No. 201200083573 (Cal. Super. Ct. Oct 15, 2012), Court Docket



# Discharge Upgrades



# How to Apply for a Discharge Upgrade

Answer a series of questions to get customized step-by-step instructions on how to apply for a discharge upgrade or correction. If your application goes through and your discharge is upgraded, you'll be eligible for the VA benefits you earned during your period of service.

All branches of the military consider you to have a strong case for a discharge upgrade if you can show your discharge was connected to any of these categories:

- Mental health conditions, including posttraumatic stress disorder (PTSD)
- Traumatic brain injury (TBI)
- Sexual assault or harassment during military service (at VA, we refer to this as military sexual trauma or MST)
- Sexual orientation (including under the Don't Ask, Don't Tell policy)

The information you enter on the next page is completely confidential.

**Get started** »

Can I get VA benefits without a discharge upgrade?

Even with a less than honorable discharge, you may be able to access some VA benefits through the Character of Discharge review process. When you apply for VA benefits, we'll review your

# Military Review Boards

# Army

- Discharge Review Board
- Board for Correction of Military Records

# Navy & Marine Corps

- Discharge Review Board
- Board for Correction of Naval Records

## Air Force

- Discharge Review Board
- Board for Correction of Military Records

# **Coast Guard**

- Discharge Review Board
- Board for Correction of Military Records

# Cases

- Boards of Review Reading Rooms
- U.S. Court of Appeals for Veterans Claims
- Lexis (Practice Area: Military and Veterans Law)
- Westlaw (Practice Area: Military Law)



# **Boards of Review Reading Rooms**

This is the Department of Defense Electronic Reading Room for the Military Departments' Boards for the Corrections of Military/Naval Records (BCMR) and the Discharge Review Boards (DRB). The reading room contains the decisional documents for each of the Boards from October 1998 for public research. The personally identifiable information and non-public information has been redacted (removed) from these documents. A number of the documents have been temporarily removed to conduct a quality assurance review. Reposting of those decision documents is in progress. Decisions on applications to these boards are sent directly to the applicants as soon as the board issues the decision. This website is not intended for applicants to obtain the decision on their application or obtain the status of their application. If you wish to request specific decisional documents or have questions on current applications, please use the following links to contact the appropriate military department.

Army:

BCMR/DRB - email: usarmy.pentagon.hqda-arba.mbx.webmaster@mail.mil

Navy/Marine Corps:

BCNR - https://www.secnav.navy.mil/mra/bcnr/Pages/Contact\_Us.aspx

NDRB - https://www.secnav.navy.mil/mra/CORB/Pages/NDRB/default.aspx

Air Force:

BCMR - email: usaf.pentagon.saf-mr.mbx.saf-mrbc@mail.mil PDBR - email: usaf.pentagon.saf-mr.mbx.PDBRPA@mail.mil DRB - email: usaf.pentagon.saf-mr.mbx.drb-workflow@mail.mil

Coast Guard:

BCMR - email: cgbcmr@hq.dhs.gov

DRB - email: drb@uscg.mil

Air Force Boards

Army Boards

Navy Boards

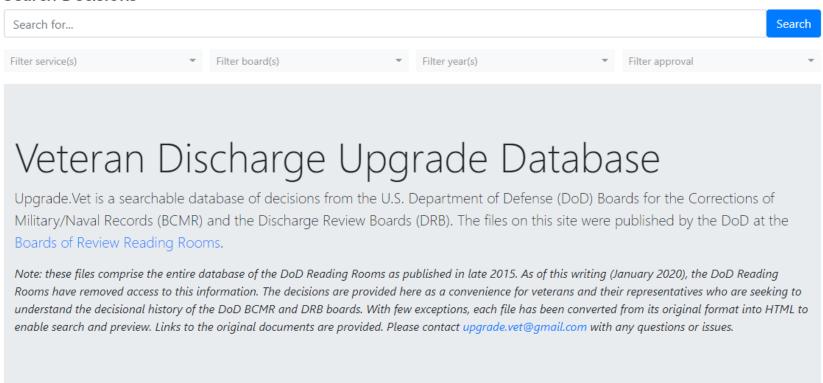
Coast Guard

https://boards.law.af.mil/

Boards Statistics



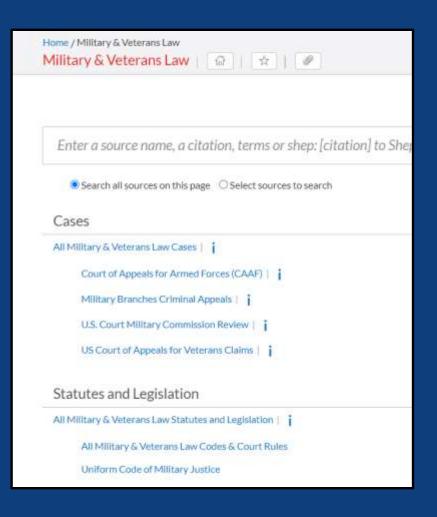
## Search Decisions



## **Browse Decisions**



# **Lexis and Westlaw**

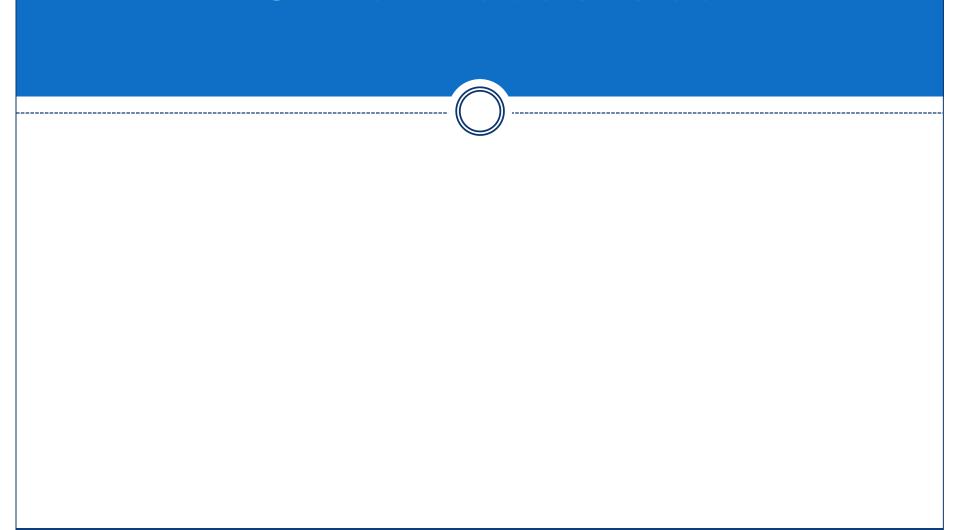


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Search all Military Law content above or navigate to specific content below.						
Content Types						
☐ Select all content • No items selected •	Clear Selection Specify content to search					
Cases	☐ Secondary Sources					
	_ Secondary Sources					
☐ Statutes & Court Rules	☐ Briefs					
☐ Statutes & Court Rules ☐ Regulations	Converse and received a					
	□ Briefs					

# **Other Sources**

- Uniform Code of Military
  Justice (UCMJ),
  10 U.S.C. §§ 801-946
- JAG Guides (Judge Advocate General's Corps)

# Other Resources



# **Additional Resources**

- Yale Veterans Legal Services Clinic
  - Forms & Resources for Veterans Seeking Discharge Upgrade
  - Veterans Discharge UpgradeManual
- Nolo Press

# **Additional Resources**



OCBA Veterans & Military Committee



LACBA Veterans Legal
Services Project

# **Additional Resources**

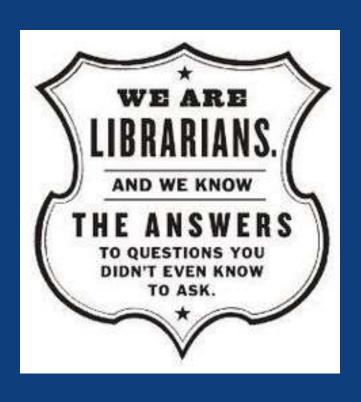


ABA Veterans Legal Services Initiative



SDCBA Military Law Section

# **Questions?**



Liz Parker eparker-10@sandiego.edu

- LRC Reference
  <u>lrcrefer@sandiego.edu</u>
  619.260.4612
  <u>www.sandiego.edu/law/library/</u>
- Slides will be posted at <a href="https://www.sandiego.edu/law/library/research-trainings/clinics.php">www.sandiego.edu/law/library/research-trainings/clinics.php</a>