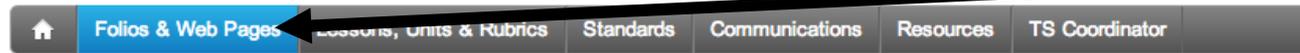


NPLM Final Portfolio Submission



Setting up your final portfolio

taskstream



Click on Folios & Web Pages

Folios & Web Pages

New Folio/Web Page Title:

Maximum characters allowed: 100

Type in the file name for your portfolio and click Create New

All Folios & Web Pages (4 Found)

Filter By:

All Folios & Web Pages

Sort:

Alphabetically by Title

Update List

Search by title:

- Enter Title Keyword



Final Portfolio Process cont.

taskstream

Home Folios & Web Pages Lessons, Units & Rubrics Standards Communications Resources TS Coordinator

Select Template

Folios & Web Pages > Select Template

Directions: Select a template to provide a starting point for your folio. You can always make edits to the structure from the "Edit Content" tab.

| | |
|---|--|
| New Folio/Web Page Name: | Test2 |
| Select Template Category: | <input type="radio"/> General Purpose Templates (created by Taskstream) <input checked="" type="radio"/> Custom Templates (designed by your learning community) |
| Select Custom Template: | USD NLM Portfolio Template for Students |
| <input type="button" value="Cancel"/> <input type="button" value="Continue"/> | |

Click Custom
Template and then
Select USD NLM
Portfolio Template
for Students



Test2

Template: "USD NLM Portfolio Template for Students"

My Style

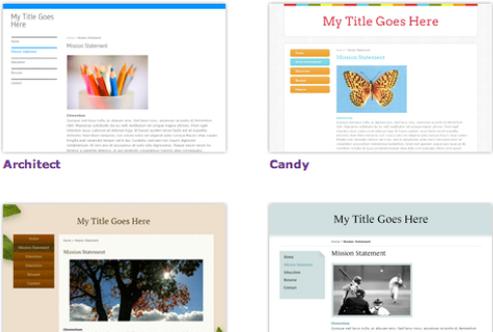
Theme Selected

No Theme Selected



All Themes

Browse the Taskstream Themes!



Choose a style/design you like

Current Theme: Reporter



Preview 

Choose a Layout



Vertical Horizontal

Choose a Color



Choose a layout.

Click Apply.

Final Portfolio Process



**Click Edit
Content**

Final Portfolio Process

JY2013

Template: "USD NLM Portfolio Template for Students"

Web View

Select Page/Area to Edit:



JY2013

Resume

Leadership Paper

Project Matrix

Project 1

Project 2

Project 3

Resume

Text and Image Section

[Directions (delete before sharing): Your resume s accomplishments that distinguish you from other ca

Additional Content Sections

No content sections. Click 'Section' button to create a new

Click Resume

Click Attachments to upload Resume

Add: Text & Image Slideshow Standards Main Text Attachments Videos Links Reports Sample Work



Final Portfolio Process

Add/Edit Attachments for Resume

Cancel

Add New Attachment
Select File:
 A file saved on your computer
 Attach a previously uploaded file
 An artifact created in TaskStream (Lesson, Folio, etc.)
Name File:

Description: (Optional)

Attach Standards: (Optional)
 Attach standards to this file

No files have been attached yet.

Follow this process for each piece of your portfolio.

Please note, you may need to add additional areas for things such as your internationalization essay.

Cancel

Final Portfolio Process



When you are ready to submit your portfolio go back to the TaskStream homepage. Click NLM Assignments by course.

Final Portfolio Process

NLM Assignments by Course: 2012-2013

Template: NLM Assignments by Course 2012 - 2013

Preview as Folio

- [Paper 1](#)
- [Paper 2](#)
- [Paper 3](#)
- [Paper 4](#)
- [Extra Credit](#)
- + [Fall 2012 - LEAD 510](#)**
- + [Fall 2012 - LEAD 513](#)**
- + [LEAD 550](#)**
- + [LEAD 502](#)**
- + [LEAD 503](#)**
- + [LEAD 505](#)**
- + [LEAD 507](#)**
- + [LEAD 509](#)**
- + [LEAD 504](#)**
- + [LEAD 511](#)**
- + [LEAD 508](#)**
- + [LEAD 512](#)**
- + [DO NOT USE - LEAD 513](#)**
- + [LEAD 517](#)**
- + [LEAD 514](#)**
- + [LEAD 515](#)**
- + [LEAD 579](#)**
- [Final Portfolio](#)**
 - [Submit Portfolio](#)

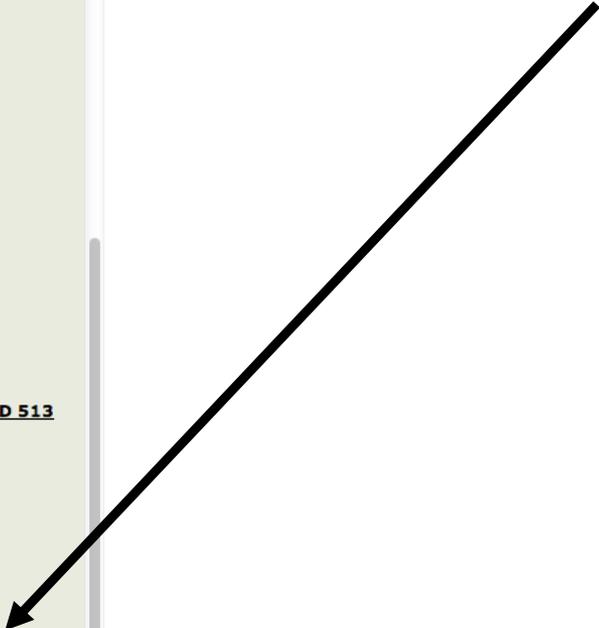
Welcome to

Student course in

Getting Started

If this is your first

Scroll down to Final Portfolio and click Submit Portfolio.



Final Portfolio Process

Submit Portfolio

Directions

Creating and attaching your final portfolio

You will need to create a presentation p

See the documents, "Create a Web Folio U:
evaluation with TaskStream.

Do not add contents to this page--only a

File Attachments:

1. **Create a Web Folio using a Template**
Instructions (including screenshots) for creating a
2. **Submitting a Presentation Portfolio to**
Instructions for submitting a presentation portfolio

Evaluation Method

Click the Attachments
button.

To begin, select the type of content you would like to

Add: Attachments

Final Portfolio Process

Add/Edit Attachments for Submit Portfolio

▶ [Directions](#)
▶ [Evaluation Method](#)

Cancel

Add New Attachment *No files have been*

Select File:

A file saved on your computer
 No file chosen

Attach a previously uploaded file

An artifact created in TaskStream
(Lesson, Folio, etc.)

Web Folios

JY2013

Description: (Optional)

Attach Standards: (Optional)

Attach standards to this file

Cancel

- Choose an artifact created in TaskStream.
- Select Web folios
- Select your portfolio.
- Click Add File and Save and Return.

Final Portfolio Process

Don't forget to click the
Submit work button.

⚡ Don't forget to submit! Status: Work in Progress **Submit Work**

Submit Portfolio

- ▶ [Directions](#)
 - ▶ [Evaluation Method](#)
- [Help on this Page](#)

Attachment Section

[Manage Attachments](#) [Delete Section](#)

Folio/Web Pages:

 [JY2013](#)

Final Portfolio Process

Congratulations – You have successfully submitted your portfolio!

Don't forget to drop off a hardcopy with Jennifer Yebba in MRH 261

