

# 2015 Research Assistant Training



## How to Make the Most of USD Resources

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619.260.4532

# What we will cover



- Know your assignment
- Finding materials
- Using Copley Library
- Using LRC equipment

# Know your assignment



# Know your assignment



The single biggest problem in communication is the illusion that it has taken place.

— George Bernard Shaw

# Know your assignment



- Step 1: Conduct a research interview with your professor
- Step 2: Meet with a reference librarian

# Know your assignment



- Understand the project and how your work fits in
- Make sure you understand what you are expected to do and what you will turn in
- Do not hesitate to ask questions throughout the process
- Confirm details

# Finding materials



# Where to search



- Step 1: Search the USD library catalog
- Step 2: If not available at USD, search the Circuit
- Step 3: If not available at USD or Circuit, place an Interlibrary Loan request





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# Legal Research Center

Legal Research Center

About the LRC

Find Resources

Student Resources

Library Services

Faculty Resources

Policy and Administrative Resources

**\*\*ATTENTION:** The Legal Research Center will be closed to non-law students for the duration of law school final exams: 7 a.m. on Thursday, April 30 through noon on Thursday, May 14 except for users of the [FDLP](#) collection. During this period, entrance to the LRC will require the presentation of a USD Torero ID card identifying the individual as a law or paralegal student.\*\*

Welcome to the Pardee Legal Research Center (LRC). In addition to a fine collection of books, the library offers computer research services, a very strong microforms and documents collection and generous space for work and study. The library is open seven days a week. Professional reference service is available during a majority of the library's operating hours.

Search the Catalog

[Find Articles](#) | [Research Databases](#) | [Classic Catalog](#)

## CONTACT:

### Pardee Legal Research Center

Pardee Legal Research Center

Main: (619) 260-4542

Reference: (619) 260-4612

Fax: (619) 260-4616

Email [Pardee Legal Research Center](#)

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Directory



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## UPCOMING TRAININGS

APR  
28

Excel Training

1:30 p.m. – 3 p.m.

Pardee Legal Research Center 122

[See more Trainings](#)

[www.sandiego.edu/law/library](http://www.sandiego.edu/law/library)

Search **equal employment commission 1968**

Advanced Search

My List (0 items) | Login



Did you mean: [equal employment issues?](#)

CatalogPlus

Catalog

Results 1 - 12 of 12 for equal employment commission 1968

Sorted by Relevance | Date | Title

Refine by:

Format

- E-Books (4)
- PRINT BOOK (4)
- MICROFM BOOK (2)
- PRINT SERIAL (1)
- MICROFM SERIAL (1)

Location

Legal Research Center (12)

Search Found In

Title (6)

Availability

At The Library (8)  
Online (4)

Collection

Electronic Publications (4)  
Journals (2)  
Books (10)

**Nomination : Elizabeth Jane Kuck of Illinois (Equal Employment Opportunity Commission): hearings before the United States Senate Committee on Labor and Public Welfare, Ninetieth Congress, second session, on Jan. 25, 1968**

United States. Congress. Senate. Committee on Labor and Public Welfare

E-BOOK | 1968

Available at LRC Internet (HRG-1968-LPW-0003 ONLINE) [see all](#)

Additional actions:



→ Electronic resource (PDF) [CLICK HERE](#) to access this resource. Login required from off campus

**Nomination : Elizabeth Jane Kuck of Illinois (Equal Employment Opportunity Commission): hearings before the United States Senate Committee on Labor and Public Welfare, Ninetieth Congress, second session, on Jan. 25, 1968**

United States. Congress. Senate. Committee on Labor and Public Welfare

MICROFM BOOK | 1968

Available at LRC Lower Level Microforms (KF24.8 .C6 Gp3 (90) S1873-1)  
[see all](#)

Additional actions:



**Hearings before the United States Equal Employment Opportunity Commission on discrimination in white collar employment : hearings held in New York, N.Y. January 15-18, 1968**

United States. Equal Employment Opportunity Commission

PRINT BOOK | U.S. G.P.O. | 1968

Available at LRC Reading Room (KF3464 .A87 1968)

 Request it

Additional actions:



## Items

Location	Call No.	Status	Media
LRC Reading Room	KF3464 .A87 1968	AVAILABLE	

## More Details

Description vi, 815 p. : ill. ; 24 cm

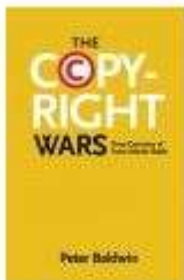
Subject(s) [Discrimination in employment -- United States](#)

Genre/Format(s) [Legislative hearings.](#)

Added Title(s) [Discrimination in white collar employment](#)

Gov. Doc. Number Y 3. Eg 2/2W 58

**Keyword searches only the record of an item**



## The copyright wars : three centuries of trans-Atlantic battle / Peter Baldwin

Baldwin, Peter, 1956- author

PRINT BOOK | Princeton University Press | 2014

Available at LRC Reading Room (K1420.5 .B359 2014)

 Request it



Additional actions:



### Items

Location	Call No.	Status	Media
LRC Reading Room	K1420.5 .B359 2014	AVAILABLE	



### More Details

Description 535 pages ; 25 cm

Bibliography Includes bibliographical references (pages 413-512) and index

Contents The battle between Anglo-American copyright and European authors' rights -- From royal privilege to literary property : a common start to copyright in the eighteenth century -- The ways part : copyright reaffirmed and authors' rights emergent in the nineteenth century -- Continental drift : Europe moves from property to personality at the turn of the century -- The strange birth of moral rights in Fascist Europe -- The postwar apotheosis of moral rights -- America turns European : the battle of the booksellers redux in the 1990s -- The rise of the digital public : the copyright wars remain joined in the new millennium -- Conclusion : reclaiming the spirit of copyright

Subject(s) Copyright -- Europe -- History  
Copyright -- United States -- History



ISBN 9780691161822  
0691161828

REGISTRATION  
REQUIRED

FULL-TEXT

USD ONLY

FULL-TEXT

LRC LOGIN

FULL-TEXT

OPEN ACCESS

FULL-TEXT

USD ONLY

PARTIAL  
FULL-TEXT

# Research Databases

## Browse Alphabetically by Title

[All](#)

[A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#)

## Find by Subject or Database Title

(Click "Search": do NOT use the enter/return key)

## Browse by Category

- [Tax Law](#)
- [Foreign and International Law](#)
- [California Law](#)
- [Federal Law](#)
- [Historical Law](#)
- [News/Reports/Reviews/Legal Commentary](#)





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# Legal Research Center

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# Find Resources

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## Research Tools

### Best starting places for specific items:

- [Library Catalog of USD owned and licensed materials](#)
- [Library owned and licensed Research Databases](#)

## More Tools & Equipment

### Find Articles

Use this search feature to find articles from many journals subscribed to by both Copley and the LRC. Other resources for finding law-related articles include: [Hein Online](#), [Legal Trac](#) and using [Google Scholar](#) from the on-campus network.

### Legal Subject-Area Research Guides

Helpful short guides to direct your initial search in a new jurisdiction or subject area of federal, state and foreign or international law.

### Legal Research Trainings

The law librarians provide research trainings, tailored for subject specific courses.

### Local Area Legal Information Guides

Find San Diego area attorneys and other legal research resources.

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# Research Resources by Subject Area

## Subject Area - Research Guides

## Foreign & International

### Research Guides

Legal Research Center

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Research Guides

- California Guides
- Federal Guides
- Tax Guides
- Tax Research: Online Resource for the USD Community
- Legal Resource Guides

### Research Guides

- [California guides](#) - finding state legislative and administrative research information.
- [Federal guides](#) - finding federal legislative and administrative research information.
- [Tax guides](#) - finding tax research information with online resource guidance.
- [Foreign and International resources](#) - finding primary source material outside the United States.
- [Legal Clinic resources](#) - tool for students working in the legal clinics to find practice materials.
- [Legal research strategies](#) - tool for mastery of good legal research skills.
- [Legal resource guides](#) - guidance on using primary and secondary source materials.

### Foreign and International Law Online Resources

Legal Research Center

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Research and Writing

- Foreign and International Law Online Resources
- Research Assistant Program
- JD Graduation Requirements
- Tax Help for Students

Law Reviews

- Journal Preemption: USD Research Guide

### Topic Area of Interest:

- [Treaties, Conventions, or other International Agreements](#)
- [International Case Law](#)
- [Foreign Law, Statutes and Case Law](#)
- [United Nations Documents](#)

### Other LRC Resources:

- View the LRC's [foreign and international law library guide](#).
- Access LRC [cite-checking guides](#) for foreign and international sources.



# Getting materials for faculty



How do I copy and print materials for professor?

- Sign Faculty Authorization Card for RA
- Dean Meredith D'Angelo will sign

# Getting materials for faculty



## FACULTY AUTHORIZATION CARD FOR RESEARCH ASSISTANT

This card authorizes this Research Assistant

\_\_\_\_\_  
(Print Research Assistant's Name)

to check out materials in the Faculty member's name and to use the Faculty Copy Card or Print Card in the course of assisting with faculty research. This card is valid for the current semester.

\_\_\_\_\_  
(Faculty or Office of Student Affairs signature)

SEMESTER

\_\_\_\_\_  
(Print Faculty or Office of Student Affairs Name)

\_\_\_\_\_  
(Date)

My signature on this card indicates that I understand that the privilege of checking out material in a faculty member's name is limited to items required by my supervising faculty member for his or her research. If I use the faculty copy card or print card I am responsible for returning it within three hours of check out. I will not use this check out privilege, copy card or print card for personal use, or to gain unfair advantage over other students. I fully understand that misuse of this privilege will result in disciplinary measures.

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
(Date)



# Using Copley Library



# Copley Library

[Find Materials](#) | [About Us](#) | [My Account](#) | [Services](#) | [Get Help](#) | [Ask A Librarian](#) | [Copyright](#) | [Support Copley](#)



## Featured Event

### Digital Initiatives Symposium

Wednesday, April 29, 2015  
Where: University of San Diego

[Symposium Home](#)

[Online Registration](#)

[Schedule](#)



[Catalog](#) | [Articles](#) | [Databases](#) | [Journals](#) | [Reserves](#) | [Digital@USD](#)

"SALLY" searches our entire catalog for books, movies, music, journals, images and more.

Search

[Advanced Search](#) | [Classic Catalog](#) | [Circuit](#) | [Worldcat](#)

Have a Question?  
Ask a Librarian.

CHAT - EMAIL - PHONE

## Highlights



### New Books and Media

View listings of the latest book and video additions to our collections.



### Digital@USanDiego

USD's institutional repository houses scholarship by faculty at USD, theses and dissertations by USD students,



### Library Workshops

View our [calendar](#) for a listing of spring semester workshops. Click on the workshop title to register.

## Contact Information

Phone (619) 260-4799  
[copley@sandiego.edu](mailto:copley@sandiego.edu)

# Using Copley Library



How do I access Copley materials?

- Copley: <http://www.sandiego.edu/library/>
- Visit LRC Circulation to request Copley items be checked out to professor
- Visit LRC Circulation to request copy of materials from Copley

# Using LRC equipment







# Library Services

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- Library Services**
- Reserve Study Rooms
- Research Assistant Program
- Printing Services
- Library Renewals
- Summer and Post-Graduation use of Lexis, Westlaw and Bloomberg Law
- Faculty Resources
- Policy and Administrative Resources



The LRC is committed to providing the best possible research experience for its patrons.

- Take our [virtual tour](#) or use our [library location map](#) to see our physical spaces. If you have a mobile device, our space is available through [Google Indoor maps](#) as well.
- Check-out a variety of computer and mobile equipment at our Circulation Desk.
- Need to prepare for a presentation? We have a video camera available for students to practice and view their presentation styles.
- Use our helpful microform-to-PDF machine as well as scanners, printers, and copiers.
- Find our soft drink vending machine in the California room.
- Find more services under [student](#) and [faculty](#) resources.

## Study Rooms

There are 4 study rooms available in our [upstairs Reading Room](#): LRC room 208, LRC room 209, LRC room 210, and LRC room 212. To reserve a room for group study, USD law students and paralegals use our [online reservation system](#).

## Research Assistant Program

The [RA program](#) is a great way for students to interact with professors and learn good researching practices while working on interesting projects.

## Printing at USD

You must register your USD printing account before [printing](#) from on or off campus. Add personal email addresses to your printing account.

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Directory



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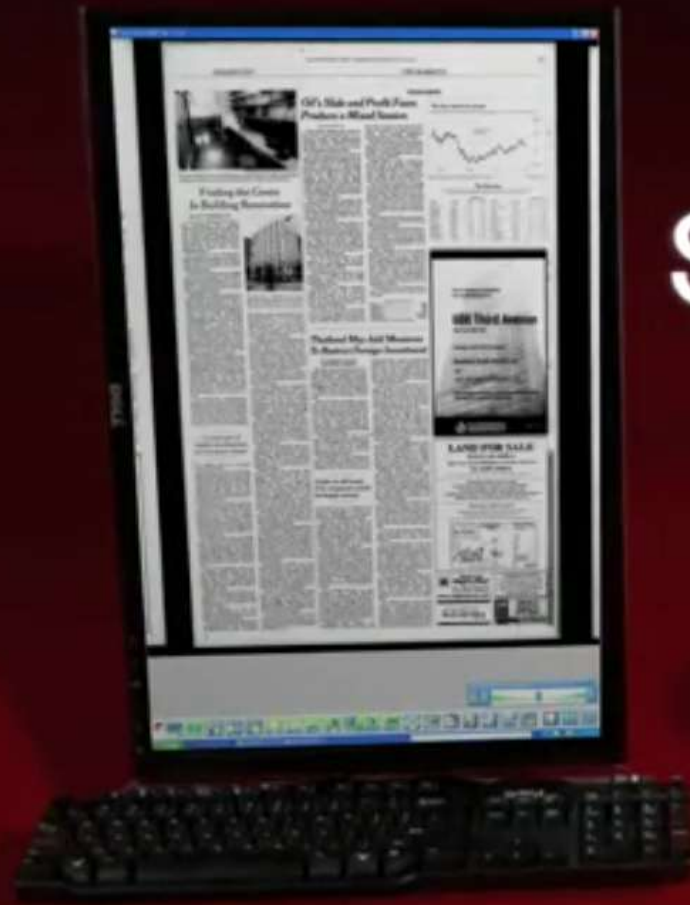
# LRC Equipment



- Copiers
- Scanners
- Printers
- Laptop checkout
- Computer labs
- Microform readers



# Microform reader



ScanPro 2000



# Research Assistant Program

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Law Reviews

Student Organization of the Month

Research Assistant Program

Along with individual work study faculty research positions, the law school has a program for training a cohort of research assistants (RA). Each year a new group of RAs are invited into the program based upon the student's academic standing throughout his or her first year and the student's expressed interest. The Legal Research Center provides training for the RAs toward the end of the 1L Spring semester as well as support on an individual basis for every RA throughout the student's time as an RA.

RAs must apply for the program through the School of Law Office for JD Student Affairs, Contact: Assistant Dean for JD Student Affairs, [Meredith D'Angelo](#).

## Spring 2014 RA Research Training Materials

- [RA Training Overview](#): (pdf) guidelines, forms, and procedures
- [Using USD research tools](#) (pdf)
- [Finding primary law](#) (pdf)
- [Journal and article research](#) (pdf)
- [Researching specific areas of law](#) (pdf)

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# Questions?



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LRC Reference Desk

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Chat: <http://www.sandiego.edu/law/library/>