

**RFP# 19-1004**  
Audio Visual Production and Management Services  
**Addendum 2**  
March 11, 2020

The purpose of the Addendum is to share responses to several questions that have been received.

**Q. How Many people are attending each event?**

A. President's Welcome approximately 3500, Mass approximately 2500-3000, Family Sessions approximately 200-500, Changemaker approximately 1200 and Convocation approximately 1200.

**Q. What size screens?**

A. Approximately 11.5' x 20'

**Q. How many feet of drape and how high do you need the drape to go?**

A. Approximately 100 feet able to raise to above the floor mounted screens to make it aesthetically pleasing.

**Q. How many monitors are needed for the music group on Sunday?**

A. Approximately 2-3.

**Q. Can you provide a stage plot for the musicians? How large is the stage? Do you have a stage diagram?**

A. There is not a stage setup we have been using, essentially the entire floor is the stage. If commencement setup is used then the stage is 48' x 40'. Please include fee for the stage build and tear down.

**Q. Do you supply additional power e.g. a power drop?**

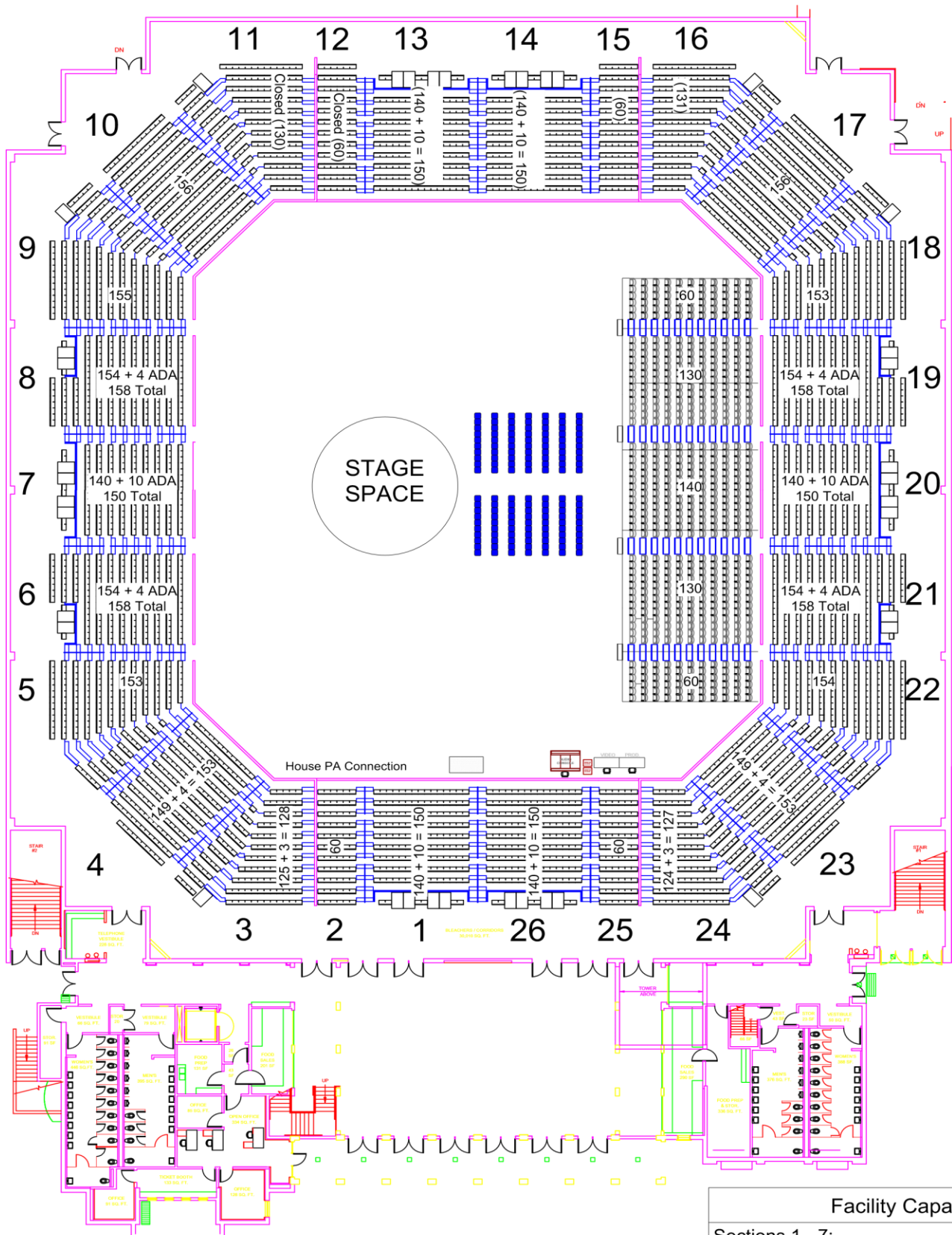
A. There is 400 amp camlock service available. We do not supply the cable run.

**Q. Do you have a diagram of the Jenny Craig Pavillion?**

A. Attached

**Q. Do we need to provide speakers and sound inside the Pavillion or are we just connecting into the venue's sound system?**

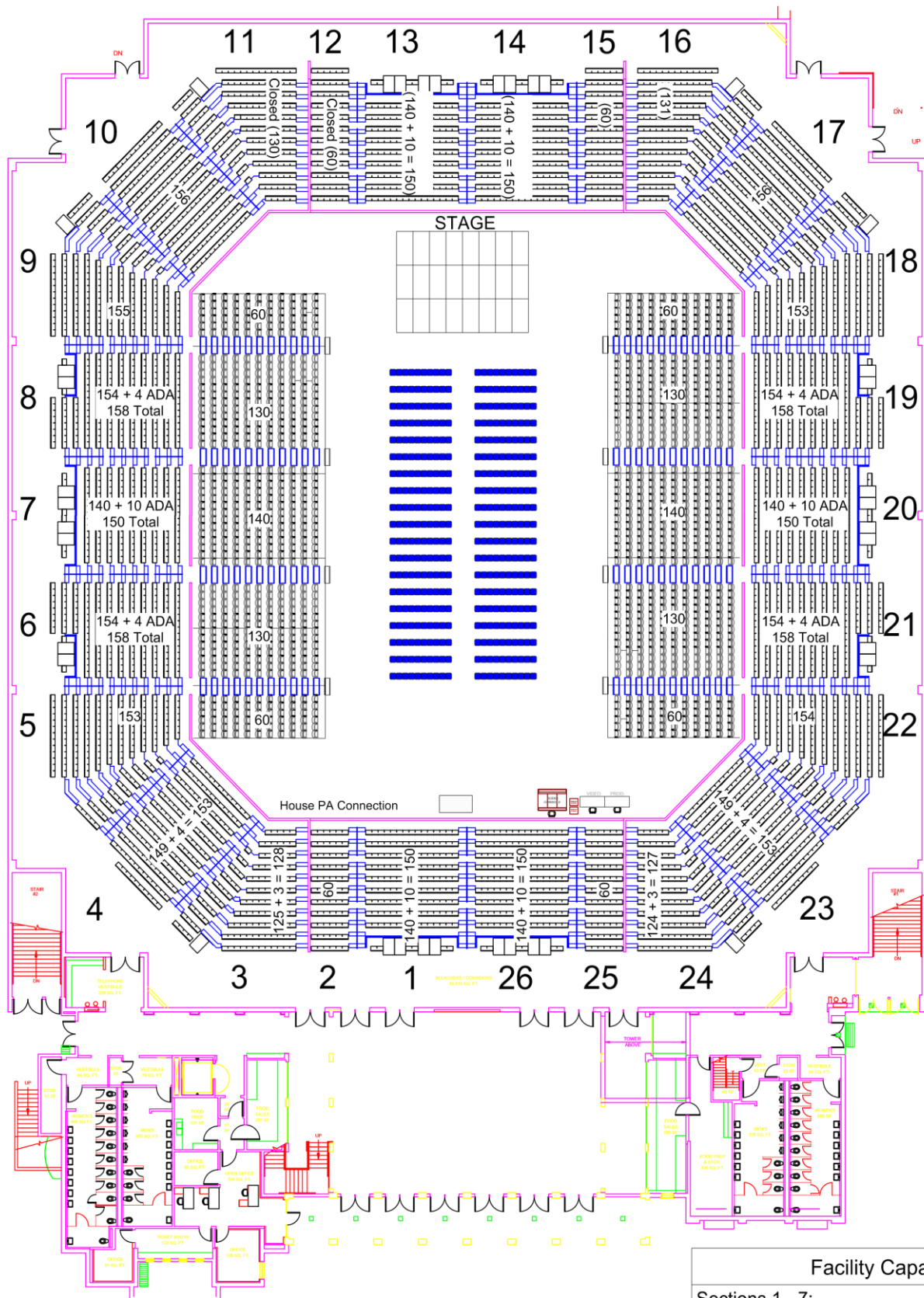
A. Floor speakers will need to be provided.



**Facility Capacity**

Sections 1 - 7:  
 Sections 20 - 26:  
 Floor Seats:  
 ADA Seats:

Total Seats:



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