



Entrepreneurship Clinic Research Training

Dan Kimmons Reference Librarian dkimmons@sandiego.edu 619.260.6846

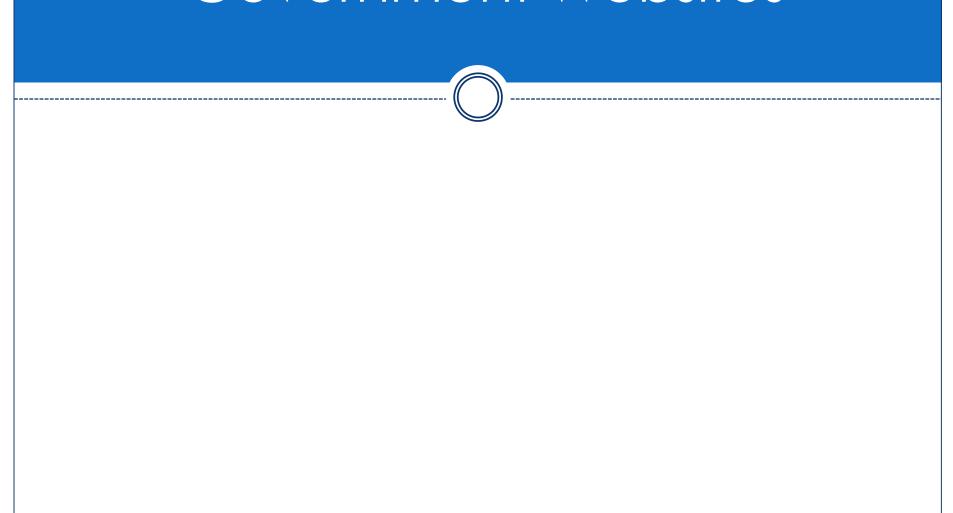
Legal issues for businesses

- Create business plan
- Find and register business name
- Structure business entity
- Site selection, zoning, permits & licenses
- Taxation
- Employment
- Intellectual property

Resources

- Government websites state, county & city
- Other local resources
- Treatises and practice guides
- Databases
 - Cooley GO
 - CEB OnLaw
 - Bloomberg Law
 - Practical Law (Westlaw)

Government Websites



State of Delaware



<u>Division of Corporations</u> https://corp.delaware.gov/





SERVICES *

INFORMATION *

FORMS & FEES *

CONTACT





ISO 9001 Certified

Services

LLC/Partnership Tax

File a UCC

File Annual Report

Check Entity Status

Search for a Business Entity

Check Entity Name Availability

Validate a Certificate

Forms & Fees

Services

- LLC/Partnership Tax
- Check Entity Status

Validate a Certificate

- Forms & Fees
- Get Corporate Forms
- Information
- How to Form a New Business Entity
- Order a Good Standing Certificate
- Registered Agents
- Service of Process

Get Fees

- Search for a Business Entity

- File a UCC

Details on How to Submit an Order

Frequently Asked Questions

Trademarks & Service Marks

Take a Quick Survey!

- File Annual Report

- Check Entity Name Availability

UCC Forms and Fees

Delaware Laws

FOIA Requests

Certificates & Apostilles

Find Out How to Expedite Your Ord

https://corp.delaware.gov/



SERVICES *

INFORMATION *

FORMS & FEES *

CONTACT Y



Annual Report and Tax Instructions



Click Here to Pay Taxes / File Annual Report

FILE YOUR ANNUAL REPORT AND PAY BUSINESS ENTITY TAX

This application is available daily between 8:00 am and 11:45 pm Eastern Time. Only use the English version of characters when entering data, otherwise it may cause an inaccurate record on your Annual Report.

Payment Information

If payment is by credit card click submit only once, clicking multiple times may result in duplication of charges to your credit card.

Electronic Payment (ACH Debit)

Required for all transactions over \$5,000.00.

Bank Identification Number 2516000279



· Checking Account

Credit Card





https://corp.delaware.gov/paytaxes/



- DECEMBER
 - · American Express

Master Card

Discover

Corporate Annual Report Information and Franchise Tax Fees

Corporate Annual Report

All active Domestic Corporation Annual Reports and Franchise Taxes for the prior year are due annually on or before March 1st and are required to be filed online. Failure to file the report and pay the required franchise taxes will result in a penalty of \$200.00 plus 1.5% interest per month on tax and penalty.

Annual Report Filing Fees:

- Exempt Domestic Corporations \$25.00.
- Non-Exempt Domestic Corporations \$50.00.

Franchise Tax Rates:

The minimum tax is currently \$175.00, using the Authorized Shares Method and the Minimum Tax using the Assumed Par Value Capital Method is \$400.00 with a maximum tax of \$200,000.00 for both methods unless it has been identified as a Large Corporate Filer (2), then their tax will be \$250,000.00. Taxes are assessed if the corporation is active in the records of the Division of Corporations anytime during January 1st through December 31st of the current tax year.

Methods of Calculating Franchise Tax

Foreign Corporations

Foreign Corporations must file an Annual Report with the Delaware Secretary of State on or before June 30 each year. A \$125.00 filing fee is required to be paid. If the Annual Report and remittance is not received by the due date, a \$125.00 penalty will be added to filing fee.

LLC/Partnership Tax Information

All Domestic and Foreign Limited Liability Companies, Limited Partnerships, and General Partnerships formed or registered in Delaware are required to pay an annual tax of \$300.00. There is no requirement to file an Annual Report.

https://corp.delaware.gov/paytaxes/

The applied taxes for the prior year are due on or before June 1st. Failure to pay the required applied taxes will result in a penalty of \$200.00 plus 1.5%



SERVICES * INFORMATION FORMS & FEES

CONTACT

Delaware Division of Corporations

How to Calculate Franchise Taxes



Effective January 1, 2018, a domestic stock or non-stock for profit corporation incorporated in the State of Delaware is required to pay annual franchise tax. The minimum tax is \$175.00, for corporations using the Authorized Shares method and a minimum tax of \$400.00 for corporations using the Assumed Par Value Capital Method. All corporations using either method will have a maximum tax of \$200,000.00. Corporations owing \$5,000.00 or more make estimated payments with 40% due June 1st, 20% due by September 1st, 20% due by December 1st, and the remainder due March 1st.

The Annual Franchise Tax assessment is based on the authorized shares. Use the method that results in the lesser tax. The total tax will never be less than \$175.00, or more than \$200,000.00.

Non-Stock for Profit

All non-stock, for profit entities that do not comply with the Exempt Corporation requirements will be required to pay a Franchise Tax of \$175.00

Authorized Shares Method

For corporations having no par value stock the authorized shares method will always result in the lesser tax.

- 5,000 shares or less (minimum tax) \$175.00.
- 5,001 10,000 shares \$250.00,
- each additional 10,000 shares or portion thereof add \$85.00
- maximum annual tax is \$200,000.00

For Example

A corporation with 10,005 shares authorized pays \$335.00(\$250.00 plus \$85.00).

https://corp.delaware.gov/frtaxcalc/





SERVICES *

INFORMATION *

Assumed Par Value Capital Method

To use this method, you must give figure provided in your Annual Franchise Tax Schedule L (Federal Return) relative to to method is \$400.00 per million or portion dividing the assumed par value capital

The example cited below is for a c shares of stock with a par value o

- 1. Divide your total gross assets by your Example: \$1,000,000 assets, 485,00
- Multiply the assumed par by the n assumed par s 1,000,000 shares =
- 3. Multiply the number of authorized sharess \$5.00 par value = \$1,250,0
- 5. Figure your tax by dividing the assignmultiply by \$400.00.
 - Example: 4 x \$400.00 = \$1,600.00
- 6. The minimum tax for the Assumed 2

— NOTE: If an amendment changing your stock of days of the amendment must be given for each then prorated for each portion of the year dividing tax calculated for that portion of the year. The to

Large Corporate Filer Information 🖟

You may also use our Franchise Tax Calculator

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State of California

- California Sec of State Business Programs
 - Starting a Business
 - Tax Information
- Governor's Office of Business and Economic Development
 - Form a Business
 - Small Business Program
 - CalGold identifies necessary permits



Notary & Authentications

Elections

Campaign & Lobbying

State Archives

Registries

Contact



What can we help you with?

Search



Business Programs

Heriopics About Business Programs

Notices & Alerts Forms, Samples, and Fees Current Processing Dates

Hot Topics

- 1. LLC Statements of Information File Online
- 2. Corporation Statements of Information File Online
- 3. Register or Terminate a Business
- 4. Corporate Filing Tips
- 5. Limited Liability Company Filing Tips
- 6. Forms, Samples and Fees for Business Entities

- 7. Business Search with Free Images
- 8. Business Entities Records Order Form (PDF)
- 9. Current Processing Dates for Business Filings
- 10. Delinquency and Penalty Notices
- 11. Suspension/Forfeiture Notices
- 12. FTB Administrative Dissolution/Surrender Notice



STARTING A **NEW BUSINESS CHECKLIST**



Business Entities

The Secretary of State's office processes filings, maintains records and provides information to the public relating to business entities that include corporations, limited liability companies, limited partnerships, general partnerships, limited liability partnerships and other husiness filings

Uniform Commercial Code

etary of State's office is the ral filing office for certain Uniform Commercial Code financing statements and other lien documents including notices of judgment liens, attachment liens and federal and state

Trademarks and Service Marks

The Secretary of State's office maintains registration and all updates of California state trademarks and service marks. container brande, laundny marke and the

http://www.sos.ca.gov/business-programs/

Filing with our office serve security interest in named collateral and



Business Entities (BE)

Online Services

File LLC Statement of Information

File Corporation Statement of Information

Business Search

Current Processing Dates

Disclosure Search

Service Options

Name Availability

Forms, Samples & Fees

Statements of Information (annual/biennial reports)

Filing Tips

Information Requests (certificates, copies & status reports)

Service of Process

FAQs

Contact Information

Resources

Business Resources

Tax Information

Starting A Business Checklist

FTB Nonprofit Dissolution

Home» Business Programs

Business Entities

News & Notices, Customer Alerts and Processing Times

- News & Notices: Get the latest information about changes affecting business conducted with the Business Programs Division.
- <u>Customer Alerts</u>: Get the latest information about confirmed scams against Californians and businesses in the State of California, and what you can do if you have been a victim of a scam.
- . Get the current processing times for Business Entities and determine which method of submission meets your needs.

Online Services



All LLC Statements of Information and the required Statement of Information for most corporations can be <u>submitted electronically</u> using a credit card. PDF copies of imaged business entity documents, including Statements of Information are available for free on the Secretary of State's <u>Business Search</u>.

Note: Statements of Information for common interest developments must be submitted on paper, by mail or in person (drop off), at this time.

The Business Entities Section of the Secretary of State's office processes filings, maintains records and provides information to the public relating to business entities (corporations, limited liability companies, limited partnerships, general partnerships, limited liability partnerships and other business filings).

- <u>Service Options</u>: Options for online searches and filings, document processing and information requests (for certificates, copies and status reports)
- . Name Availability: Corporation, limited liability company and limited partnership name availability inquiries and reservations
- Forms, Samples & Fees: Forms, document samples and associated fees
- <u>Statements of Information</u> (annual/biennial reports): Corporation and limited liability company statements of information, common interest development association statements and publicly traded disclosure statements
- · Filing Tips: Tips for filing most corporation, limited liability company and limited partnership documents
- Information Requests: Orders for certificates, copies and status reports
- . Service of Process: Substituted service of process
- <u>FAQs</u>: Answers to the most frequently asked business entity questions
- Victims of Corporate Fraud Compensation Fund: Restitution to victims of corporate fraud

General provisions governing most business

http://www.sos.ca.gov/business-programs/business-entities/



Business Entities (BE)

Online Services

E-File Statements of Information for Corporations

Business Search

Processing Times

Disclosure Search

Service Options

Name Availability

Forms, Samples & Fees

Statements of Information (annual/biennial reports)

Filing Tips

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FAQs

Contact Information

Resources

Business Resources

Tax Information

Starting A Business

Customer Alerts

Business Identity Theft

Misleading Business Solicitations

Home » Business Programs » Business Entities

Forms, Samples and Fees

Select the applicable entity type from the list below. Fees for all business entity filings and services can also be found on the **Business Entities Fee Schedule** (PDF).

- Corporations
- Limited Liability Companies
- Limited Partnerships
- General Partnerships
- Limited Liability Partnerships
- Other Business Filings

(Unincorporated Associations, Foreign Lending Institutions, Foreign Partnerships [other than foreign limited partnerships], and Foreign Associations [foreign business trusts])

Business Entities Records Order Form (PDF)
 (Use this form to order certificates, copies of filed documents and/or a status report.)

California (domestic) Corporations

Foreign (out-of-state or out-of-country) Corporations

	ifornia Corporations ing <u>Tips</u>)	Fees
1.	Articles of Incorporation - General Stock (Form ARTS-GS) (PDF - REV 03/2014)	\$100.00
2.	Articles of Incorporation - Close (Form ARTS-CL) (PDF - REV 03/2014)	\$100.00
3.	Articles of Incorporation - Professional (Form ARTS-PC) (PDF - REV 03/2014)	\$100.00
4.	Articles of Incorporation - Nonprofit Mutual Benefit (Form ARTS-MU) (PDF - REV 05/2013)	\$ 30.00
5.	Articles of Incorporation - Nonprofit Public Benefit (Form ARTS-PB-501(c)(3)) (PDF - REV 06/2013)	\$ 30.00
6.	http://www.sos.ca.gov/business-programs/busin	ness-entities/for

Business Entities (BE)

Online Services

File LLC Statement of Information

File Corporation Statement of Information

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Business Resources

Tax Information

Starting A Business Checklist

FTB Nonprofit Dissolution

FTB Administrative
Dissolution/Surrender Notice

FTR Abatement



This search provides access to available information for corporations, limited liability companies and limited partnerships of record with the California Secretary of State, including **free PDF copies** of imaged business entity documents, including the most recent imaged Statements of Information filed for corporations and limited liability companies. Please note: This search is not intended to serve as a name availability search. For information on checking or reserving a name, refer to **Name Availability**.

To conduct a search:

- Select the applicable search type.
- In the "Search Criteria" box, enter the entity name or number you wish to search. Note: If entering the entity number of a corporation, the number must begin with the letter C.
- Select the search filter you wish to use to locate the entity if searching for an entity name.
- · Select the Search button.
- For help with searching an entity name or number, refer to <u>Search Tips</u>.

ALERT: If you filed an online limited liability company (LLC) statement of information over the weekend of December 8-11, please confirm your LLC's statement of information is of record on the <u>California Business Search</u>. If you do not see your current statement of information on the California Business Search, please contact our SI Support Center at (916) 695-1338 for assistance.

All fields marked with an asterisk (*) are required.

Search	Type * —						
O Corpor	ation Name	O LP/LLC Name	O Ent	ity Number			
Search Crit	teria *			Search Filter	. [Keyword	*
Search							

Disclaimer: This tool allows you to search the Secretary of State's California Business Search database for abstracts of information for domestic stock, domestic nonprofit and qualified foreign corporations, limited liability companies and limited partnerships that have filed with this office. This search tool groups corporations separately from limited liability companies and limited partnerships and returns all entities for the search criteria in the respective groups regardless of the current status.

Although every attempt has been made to ensure that the information contained in the database is accurate, the Secretary of State's office is not responsible for any loss, consequence, or damage resulting directly or indirectly from reliance on the accuracy, reliability, or timeliness of the information that is provided. All such information is provided "as is." For information on ordering copies of the official business entity records for a particular entity, please refer to Information Requests.

https://businesssearch.sos.ca.gov/

Home» Business Programs» Business Entities

Starting a Business Checklist

STARTING A BUSINESS CHEC

Thank you for your interest in registering a business with the California Secretary of State's office and processing millions of filings and records requests each year.

There are several key steps to launching a business in the state of California. These steps will the business will be located. Therefore, be sure to check specific rules and regulations within the requirements regarding zoning, licensing, employment, permits and taxes. The "Starting a New assess how to start a business in California, not as a direct step-by-step guideline. In order to n business must provide to state, local, and federal agencies.

Click the image to download the Starting A New Business Brochure PDF

STARTING A NEW BUSINESS IN CALIFORNIA

STARTING A NEW BUSINESS CHECKLIST:



- 2. Secure Financing (if necessary)
- 3. Choose an Entity Type (e.g. LLC, Corporation, LP, LLP, GP, or Sole Proprietorship) and Business Name
- 4. Register Your Business with the Secretary of State (LLC, Corporation, LP, LLP or GP)
- ____ 5. Register a Fictitious Business Name (if necessary)
- 6. Choose a location and check local zoning regulations
- 7. Obtain specialty licenses and permits (if necessary)
- ___ 8. Employer Responsibilities (if necessary: EIN Number, workers' compensation, etc.)
- 9. Tax Information (FTB, BOE, EDD, IRS)
- ___ 10. Ongoing Secretary of State Filing Requirements (Statements of Information)

SECRETARY OF STAT



gov

(LLC, COF http://www.sos.ca.gov/business-programs/business-entities/starting-business-checklist/



ABOUT US▼

PROGRAMS*

DIGITAL SERVICES

BUSINESS PORTAL *

NEWSROOM













Welcome to the California Business Portal

Presented by the Governor's Office of Business and Economic Development (GO-Biz)

5

20%



GO-BIZ HOME

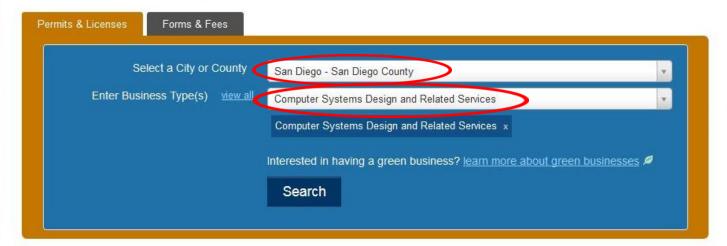
CALGOLD HOME

FAQ

CONTACT US



This website assists you in finding appropriate permit information for your business. It also provides contact information for the various agencies that administer & issue these permits.



Not sure of your business type?

Not finding your business type listed? Simply enter the words "General Business Information" above, and select a City or County and click on Search.

About CalGOLD

- Frequently Asked Questions
- Commonly Requested Information Contacts
- ► Contact Us

Find a Local Resource

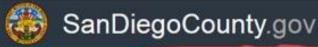


Our Mapping tool is a great way to find business resources in your area.

Check out the maps

San Diego County

- San Diego County business resources
 - Business Licenses & Permits
 - Fictitious Business Names
 - Tax Information



DEPARTMENTS I WANT TO RESIDENTS **JOBS** GOVERNMENT PROCUREMENT ADDITIONAL PERMITS FOOD BuyNet, Online Procurement **Building Permits** Foodhandler Program Weighing and Measuring Devices Purchasing and Contracting Dept. Discretionary Permits (Administrative Food Permits, Rules Body Art Permits, Major Use, Site Plans, Variances, etc.) Food Plan Check Nurseries Special Event Food Permits Pest Control Online Building Permit Process Point-of-Sale Systems Business Licenses Zoning Ordinance General Plan Air Quality Permits Planning & Development Services Planning & Development Services Contact/Office

COUNTYNEWSCENTER



County to Hold Public Climate Action Plan Workshops Monday, Tuesday



Two-Card Ballot for Nov. 8 Election



County to Spray Skyline Neighborhood for Mosquitoes in Travel-related Zika Case

More Stories



Medi-Cal

Property Taxes

Board of Supervisors











Board Home Page Find My District Agendas eComment.

More Services Board Meeting Video



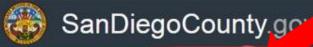
SDCountyInFocus

A quick and easy guide to County information

Emergency Preparation

Emerge

http://www.sandiegocounty.gov/ ReadySanDiego.org



obs	Child Support	Child Abuse	Birth Certificate (Last 24 Months)
ail Ballot	Property Tax	Elder Abuse	Birth Certificate (Earlier)
alFresh (Food Stamps)	Revenue and Recovery Bill	Animal Abuse	Marriage Certificate
ledi-Cal		Graffiti	Death Certificate
ental Assistance (Section 8)		Pothole or Road Problem	Property Tax Bill
ublic Housing		Airport Noise	Parcel Map
arriage License		Tobacco Complaints	
og License		Noise	
ictitious Business Name		Food Sanitation Complaints	
assport		Rental Assistance Fraud	
		Discrimination by the County	
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COUNTYNEWSCENTER



County to Hold Public Climate Action Plan Workshops Monday, Tuesday



Two-Card Ballot for Nov. 8 Election



County to Spray Skyline Neighborhood for Mosquitoes in Travel-related Zika Case

More Stories

Pop Pop

Popular Services

Jobs
Child Support
County Library
Parks
Medi-Cal
Property Taxes

More Services

Board of Supervisors











Board Home Page Find My District Agendas

eComment

Board Meeting Video



SDCountyInFocus

A quick and easy guide to County information

Emergency Preparation

http://www.sandiegocounty.gov/

ReadySanDiego org



ERNEST J. DRONENBURG, JR. ASSESSOR/RECORDER/COUNTY CLERK

Home

Assessor Recorder County Clerk

Office Locations

Forms

News & Events

Contact Us

FAQs

Haga clic aquí para Español

FICTITIOUS BUSINESS NAMES

Search this site...

P

FICTITIOUS BUSINESS NAMES

- WHAT IS IT?
- WHEN IS IT REQUIRED?
- FILE IN PERSON
- FILE BY MAIL
- SEARCH ONLINE
- SEARCH IN PERSON
- SEARCH BY MAIL
- ONLINE FORMS
- ORDERING COPIES OF A FILED FBN

WHAT IS IT?

This section will tell you how a Fictitious Business Name is defined, as well as who should file a Fictitious Business Name Statement.

The Definition of Fictitious Business Name is:

A business name that DOES NOT include the surname of the individual owner, AND EACH of the partners or the nature of the business is not clearly evident by the name.

For example:

Doing business under a name like:

Eisenberg & Yandall Associates

Eisenberg & Yandall Sons

would require a Fictitious Business Name be registered, even though the surname of the owner is stated, the words following the surname suggest other owners that are not specifically named.

HOWEVER, doing business under a name like:

Teresa Fiske Plumbing

https://arcc.sdcounty.ca.gov/Pages/fbn-info.aspx

City of San Diego

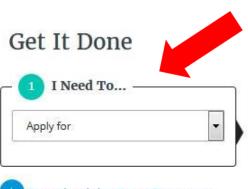
- Doing Business
- Economic Development
 - Start, Expand & Finance Your Business
 - Tax Incentives
 - Business Start-up Resources
 - Industry Associations
 - Office of the City Treasurer

Doing Business

Fix, Plan + Build

Incentives and programs are available to help launch, grow and expand your business, and provide support for homeowners and contractors to get work done.











Plan



Start a Business

Find regulations and documents needed to build your company in the City of San Diego



Bid on a Contract

Become a vendor for the City and bid on current or future projects



Explore Incentives

https://www.sandiego.gov/doing-business

Fix



Set Up Utilities

Establish water and sewer services and understand your bill



Renovations and Remodels

Learn about the construction process for homeowners, including zoning, permits and inspections



Get Permits

Submit permits online for gas, electrical, mechanical and plumbing projects

Build



Go Green

Incorporate energy-efficient and water-saving practices into your business operations



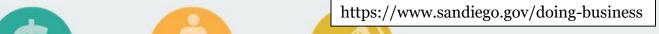
Learn about Zoning

Find zoning designations according to the City's Land Development Code



Track Your Project (OpenDSD)

View permit activity and search project status by name or address





Economic Development Department 1200 Third Ave., 14th Floor San Diego, CA 92101

Customer Service 619-236-6700



Features

OpenCounter Business Portal

Start, Expand and Locate Your Business in San Diego



Business Resource Matcher



Startups: 10 Key Steps to Starting a Business



Business Loans

Video Gallery

Business Expansion, Attraction and Retention

Tax Incentives

Publications/Fact Sheets

Business Resources

Sustainability / Climate Action Plan

CDRG/HIID Entitlement

San Diego Promise Zone



Watch Video for FY2018 Economic
OpenCounter® Development Funding
Programs



https://www.sandiego.gov/economic-development



New Employment Credit Estimator



Foreign-Trade Zones Program



Small Business Advisory Board Meeting Notice



Small Local Business Enterprise Program



Storefront Improvement Program



How to Do Business With the City

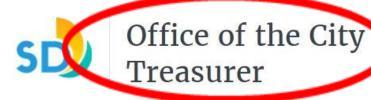
Quick Links:

- · Business Improvement Districts
- Community Parking Districts
- Maintenance Assessment Districts
- **Property and Business Districts**
- Tourism Marketing District
- CDBG/HUD Entitlement Programs

Forms:

- Business Finance Loan Application (PDF)
- **Economic Development Funding Program**
- EDGrants | FY 2018 CDBG RFP Online Application &





Gail R. Granewich **City Treasurer**

1200 Third Ave., Suite 100 San Diego, CA 92101 619-236-6112 Fax: 619-236-7134

In observance of Labor Day, our office will be closed September 4, 2017



Features



Minimum Wage Program



Short-Term Vacation Rentals



Efficiently Managing Public Funds

Apply for a Business Tax Certificate

> List of Registered Businesses

Rental Tax Exemptions

Appeal a Parking Citation

https://www.sandiego.gov/treasurer

Features



Minimum Wage Program



Short-Term Vacation Rentals



Efficiently Managing Public Funds

Online Payments

- Business Tax Online
- Rental Tax Online
- Parking Citation Online (Pay Cite)
 - View Pay Cite Frequently Asked Questions
- TOT/TMD Fees Online
- Delinquent Account Online
- Water & Sewer Bill Online (Customer Care Center)

NOTE: In addition to online payments, <u>other</u> <u>payment methods</u> are available. Past due accounts that have been referred to the Office of the City Treasurer for collection can only be paid through the <u>Delinquent Accounts Program</u>.

City Taxes and Fees

- Business Tax/Rental Unit Business Tax
- <u>Transient Occupancy Tax (TOT)/</u> Tourism Marketing District (TMD)

Other Agency Taxes

These <u>other agency taxes</u> are NOT administered by the City of San Diego.

- Sales and Use Tax
- Property Taxes
- Income and Payroll Taxes
- Federal Taxes

Apply for a Business Tax Certificate

> List of Registered Businesses

Rental Tax Exemptions

Appeal a Parking Citation

Obtain Business Start Up Information

Apply for a Residential Parking Permit

Responsible Banking Ordinance

Transient Occupancy Tax

Municipal and County Codes

- San Diego Municipal Code
- San Diego County Code
- Municode: other California cities
- American Legal Publishing a few other California counties

Treatises & Practice Guides

Corporations

California

- Marsh's California Corporation Law | WL
- California Practice Guide Corporations | WL
- California Corporation Laws | Lexis
- Advising California Nonprofit Corporations | CEB
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- The Delaware Corporation: Legal Aspects of Organization and Operation | Bloomberg
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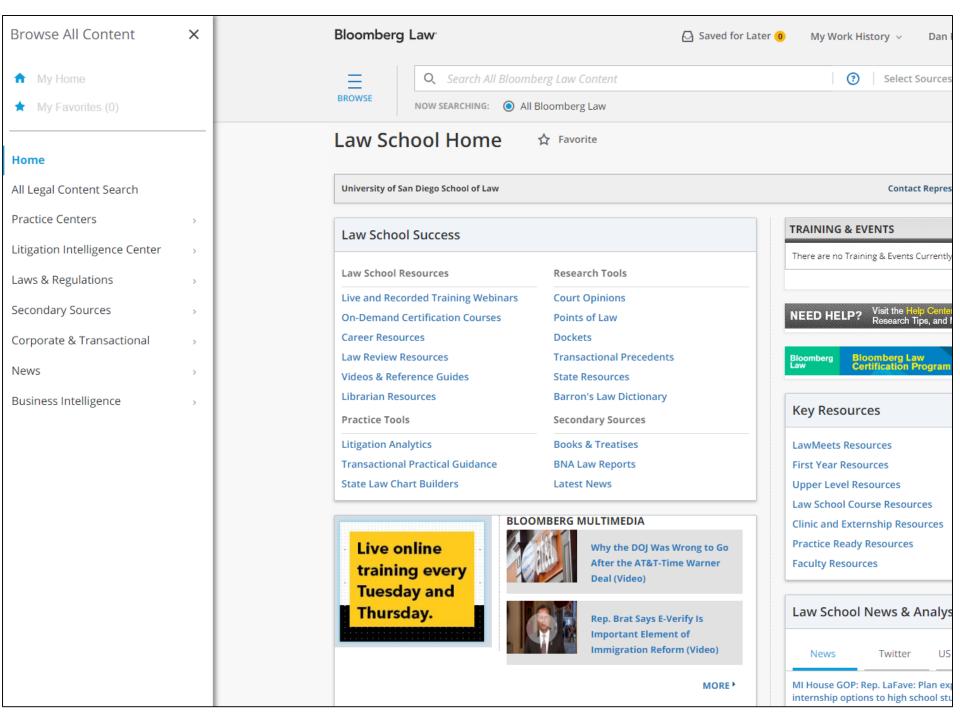
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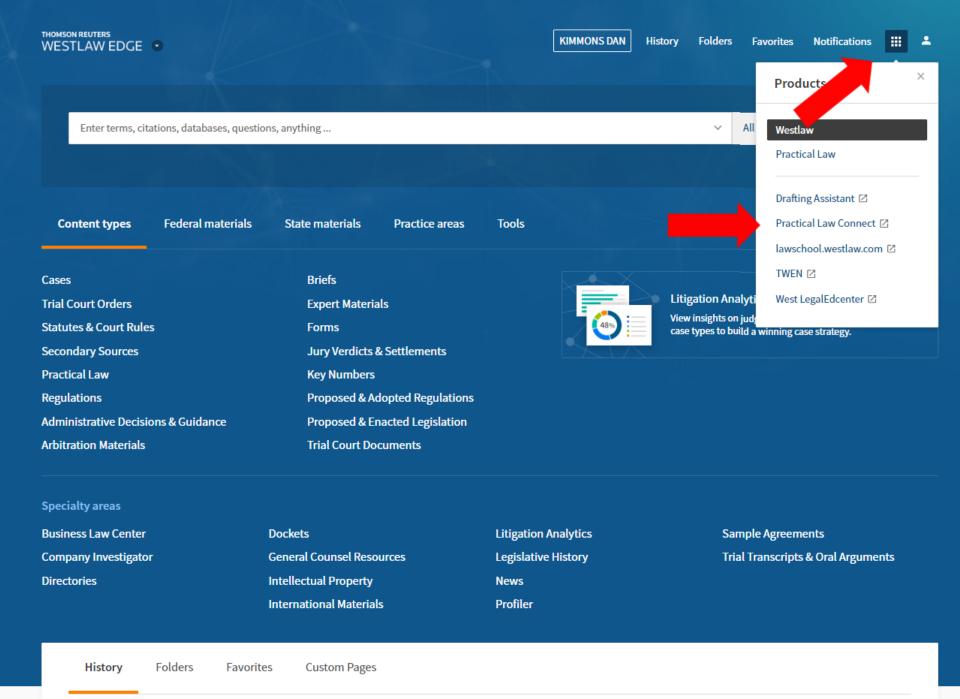
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